



Minutes of the Altarnun ARC Meeting

Date of meeting	1 st March 2017	
Venue	Werneth Academy Via conference call	
Members present	Richard Bassett Mary McKeeman Via conference call: Heidi Hoskin Katie Dalton	Independent Chair Chief Operating Officer Director of Primary Education Academy Principal
Apologies	None	
Absent	N/A	
In attendance	John Addison – Clerk	

The meeting met its quorum

Areas of challenge during discussions indicated in bold text.

Agenda Item	Welcome & apologies
Discussion	RB welcomed all present. There were no apologies.

Agenda Item	Declaration of interests
Discussion	None were advised.

Agenda Item	Minutes of the last meeting
Discussion	The minutes of the meeting held on 10 th January 2017 were accepted as a correct record.
Decision	Accepted

Agenda Item	Matters arising
Discussion	Safeguarding - RB advised that Section 175 should be shared with Drive Team members, with the action plan to be monitored during the 2017/18 academic year. Discussion also took place around PP and SP funding and impact.

Agenda Item	IT
Discussion	The IT bid had been approved and the Academy were at the point of ordering the hardware which would enable it to meet its IT curriculum

Agenda Item	Staffing		
Discussion	<p>KD outlined the present position in relation to staff sickness issues, she advised that 2 teachers and 1 TA were off on long term sickness.</p> <p>In relation to general staffing, RB asked about the number of teachers (3) and the number of children on roll (68). There followed a discussion around the possible solutions to the short term issues until the long term sickness problem had been resolved.</p> <p>RB challenged the Academy to explore all feasible avenues to address the current staffing issues.</p>		
Action	What: Further report on actions taken to address short term staffing issues	Who: KD/HH	By when: Next ARC meeting

Agenda Item	Data														
Discussion	<p>KD provided a review of targets, advised that overall the Academy was on track to achieve its targets.</p> <p>71% on track combined and 66% for PP (2 children)</p> <p>Predictions:</p> <table border="1"> <thead> <tr> <th>KS2</th> <th>All pupils</th> <th>PP</th> </tr> </thead> <tbody> <tr> <td>Maths</td> <td>85%</td> <td>100%</td> </tr> <tr> <td>Writing</td> <td>85%</td> <td>60%</td> </tr> <tr> <td>Reading</td> <td>85%</td> <td>100%</td> </tr> </tbody> </table> <p>KS1 50% combined compared to 83% in 2016</p>			KS2	All pupils	PP	Maths	85%	100%	Writing	85%	60%	Reading	85%	100%
KS2	All pupils	PP													
Maths	85%	100%													
Writing	85%	60%													
Reading	85%	100%													
Action	What: Update on targets	Who: KD	By when: Next ARC meeting												

Agenda Item	Estates
Discussion	Action on the bid for EY area and community play equipment was on hold until the current staffing issues had been resolved, in order for the staff to be involved in the process.

Agenda Item	Drive Team
Discussion	<p>The Drive Team had been established, there were currently 3 members.</p> <p>MM would go back to the Parish Council to gauge interest in taking up a place on the team.</p>